

Student Name	Position	Tel. No.	Email	Course Code / Course Name	Course Date	Fee (HK \$)
<b>Total:</b>						

**PAYMENT METHODS** (Please tick the appropriate)

Type of Payment:     Cash / Bank in     Cheque     Invoice     Others, please specify: \_\_\_\_\_

- ❖ Enjoy a **15 % Corporate Discount** on standard course fee for Microsoft Official Curriculum, Citrix or PC Application courses only when **3 or more enrollments** for the same schedule class are made.  
(Cannot be applied in conjunction with any promotional offers, certification programs or discounts.)

**COMPANY INFORMATION**

Contact Person: (Mr / Ms) \_\_\_\_\_

Company: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_  
Date of Enrollment

\_\_\_\_\_  
Signature & Company Chop  
(No signature is required to submit online)

**GENERAL INFORMATION**

- 1) Send your enrollment form to [education@kenfil.com](mailto:education@kenfil.com) or fax at **2865 1339** for seat reservation.
- 2) Attendee will receive a confirmation notice for course enrollment 2 weeks before course commencement.
- 3) Full payment must be made before course commencement and cheque should be made payable to **“Kenfil Hong Kong Ltd”** and sent to:

**Kenfil Hong Kong Ltd**  
**2/F., Centre Point, 181 Gloucester Road,**  
**Wanchai, Hong Kong.**  
**Attn: Education Services Division**

- 4) Kenfil reserves the right to charge the full course fee for any cancellation received less than 7 days prior to the course commencing date. No refund can be made for “No Show” cases.
- 5) Kenfil reserves the right to cancel or reschedule any courses.

**Enquiry Hotline: 2864 2490 or Email: [education@kenfil.com](mailto:education@kenfil.com)**

**TRAINING VENUE & COURSE TIME**

**Venue:** 2/F., Centre Point, 181 Gloucester Road, Wanchai, Hong Kong.

**Morning Session:** 9:30 am to 12:30 pm / **Afternoon Session:** 2:00 to 5:00 pm / **Evening Session:** 6:30 to 9:30 pm